

Northshore 4X4, LLC

By-Laws est. June 2010

ARTICLE I Name

The name of this organization shall be Northshore 4X4, LLC hereinafter referred to as Northshore 4X4, NS 4X4, Northshore4X4.net or the club.

ARTICLE II Purpose

Northshore 4X4 is a social organization of members who stand by four core values:

- Friendship: The main purpose of this organization is social, meeting up with friends, old and new, and having fun.
- Community: As an organization, we want to give back to the community through charitable donations, time spent at community functions and supporting local businesses.
- Nature: As an organization, we want to do everything we can to educate others on having fun 4 wheeling and helping to preserve nature at the same time. We follow the guidelines of TREAD LIGHTLY.
- Promoting the sport and past time of four wheel drive travel of all kinds.

ARTICLE III Membership

Section 1: Membership shall focus on, but not be limited to, operators of recreational 4X4 vehicles of all makes, types and sizes.

Section 2: Members must be at least eighteen (18) years of age or older to be allowed to sign up on their own. If a prospective member, under eighteen (18) years of age, wants to join:

- a. A parent or legal guardian must attend at least one monthly meeting and one trail ride prior to the minor being allowed to join, and
- b. A parent or legal guardian must sign the Membership Application and waiver form(s) in the presence of at least two (2) Executive Board Members.

Section 3: Membership shall be made into two (2) classes: Associate Members and Contributing Members:

- a. An Associate Member is required to pay annual dues and be current, attend one meeting per year, attend one club sponsored ride per year and attend one work day per year at a minimum. Associate Members are not allowed to vote on any club issues / for elected officers nor are they allowed to be elected or appointed to any club positions.
- b. A Contributing Member is required to pay annual dues and be current, attend and participate in 4 meetings per year, attend and participate in 4 club sponsored rides per year and attend and participate in 4 work days per year at a minimum. Contributing Members are allowed to vote on all club issues / for elected offices and can hold elected and appointed positions within the club.
- c. The Executive Board has the final say by a majority vote as to the class status for any member.

Section 4: Application for Membership must be made in person at any of our monthly meetings and the Application must be signed in the presence of at least 2 Executive Board Members.

Section 5: Race, religion, national origin, gender or political belief shall not limit membership.

Section 6: Members shall notify any Executive Board Member of any change of mailing address and email address as soon as possible.

Section 7: Northshore 4X4 may deny membership to any person for reasons that are not in violation of any local, state or federal law by a majority vote of the Executive Board Members.

ARTICLE IV Conduct & Termination / Suspension of Membership

Section 1: All members of Northshore 4X4, regardless of class, shall be expected to conduct themselves in a manner that displays a positive image of the club. Conduct that is detrimental to Northshore 4X4 shall be grounds for suspension or termination of membership. Failure to abide by the by-laws and the guidelines of Northshore 4X4 shall be cause for termination or suspension of membership.

Section 2: Membership may be terminated or suspended upon a vote of 5 out of 7 of the Executive Board Members.

- a. A member, regardless of class, shall be notified by email of his / her suspension or termination. The member shall be given 30 days from the date of the email to be heard by the Executive Board. After hearing the member, any ruling by the Executive Board shall be final.

Section 3: Any member caught breaking any local, state or federal laws by riding off-road on private property without permission shall be terminated from the club immediately and without vote. After being away from the club for one (1) year, a majority vote from the Executive Board will allow the member to re-join the club.

Section 4: Membership dues are non-refundable upon membership termination.

ARTICLE V Dues

Section 1: Persons applying for a Membership with Northshore 4X4 shall pay annual \$25.00 dues at the time of their application.

Section 2: Annual Membership dues will be due July 1st of each calendar year; new members can join at any time but will not be prorated.

Section 3: Members, regardless of class, whose dues are more than thirty (30) days past due (Aug 1st) shall have their membership privileges revoked until current dues are paid.

Section 4: Membership dues shall be paid by check or money order made payable to: Northshore 4X4. Cash is also acceptable. All due amounts are in US currency.

Section 5: Any changes to membership dues amounts, whether increase or decrease, shall be brought up in April of each calendar year for consideration and if necessary, will be discussed at the April and May meetings and then, if necessary, will be voted on at the June meeting by all Contributing Members who are paid up to date. Any changes that are voted in will take effect for the dues that will be collected in July of that Year.

ARTICLE VI Vehicle Requirements

Section 1: All vehicles, except ATV's and UTV's, are required to have the following:

- a. 4WD with locking hubs or All-Time / Full-Time 4WD
- b. At least one (1) tow point in front and rear that attaches to the frame. A trailer ball is NOT considered a tow point. A tubular bumper is NOT considered a tow point. A receiver hitch with pin is an acceptable tow point for a strap.
- c. Working seat belts for all occupants.
- d. Proof of insurance and registration.
- e. Aftermarket roll cage, factory roll cage, factory hard top, or normal roof and body pillars found on most vehicles.
- f. Tow Strap
- g. Battery bolted down, no bungee straps.
- h. Vehicle needs to be in FULL working condition to the best of the owner's knowledge. Failure to have a working vehicle on the trails may result in leaving the vehicle at the trail head and riding with someone else. This is to keep the flow of the event going smoothly and to not take away from other participant's enjoyment.

Section 2: It is recommended, but not required, that all vehicles are equipped with:

- a. Fire extinguisher
- b. CB radio
- c. Winch
- d. Gloves
- e. Tools
- f. Hi-Lift Jack

Section 3: ATV's / UTV's are required to:

- a. Use seat belts if equipped.
- b. Have every rider wear a helmet.
- c. If traveling in groups with full size vehicles, stay in line. No driving around other vehicles on the trail.

Section 4: Any member bringing a guest to a ride is responsible for ensuring that the guest meets all requirements and abides by the By-Laws.

ARTICLE VII Administration

Section 1: Executive Board:

- a. The seven (7) Executive Board Members shall be elected by the Contributing Members. The exception shall be the first Executive Board. They shall be appointed.
- b. The Executive Board will meet, at a minimum, once per quarter to discuss any business about the club. These meetings will be held at a time and place that is agreeable to all seven (7) Executive Board Members. All seven (7) Executive Board Members must be present at these quarterly meetings.
- c. The Executive Board shall establish and implement the policies of the club.
- d. There is no limit to the length of time that an Executive Board Member may serve; Each Executive Board Member shall have one (1) vote. Executive Board Members may hold other club positions but shall only hold one (1) Executive Board position.

Section 2: Conflicts – No Executive Board Member, Club Member, regardless of class, or officer of Northshore 4X4 shall participate in or attempt to influence any decision by the club affecting his / her own personal business interests or otherwise use his or her official position for personal gain. All of the elected officials are answerable to the membership and their sole purpose is to serve the best interests of Northshore 4X4.

ARTICLE VIII Election / Voting

Section 1: Elections

- a. An election for the Executive Board Members shall take place annually. The election will be held during the month of July. Only Contributing Club Members who have been a member for a minimum of six (6) months will be allowed to vote or run for office.
- b. Each Executive Board Member holds a seat number, one (1) through seven (7). After the first year, seats one (1) and two (2) will come up for election. After year two (2) seats three (3) and four (4) will come up for election. After year three (3) seats five (5) and six (6) will come up for election. After year four (4) seats seven (7) and one (1) will come up for election. And the process keeps going with the next 2 seats coming up for election each year. In this way, the longest a board member will be in position without having to be re-elected is 4 years. Current board members whose seat is up for election can run for re-election with no limit on the number of terms he / she may be re-elected.
- c. An announcement of the upcoming elections will be made at the May meeting and sent out by email. Nominations for the election will take place at the June meeting. All nominations must be seconded at this meeting for the nominated Contributing Member to be added to the ballot.
- d. Each nominee will be given 5 minutes to speak to the members during this meeting if they so desire.
- e. Voting by Contributing Members will begin by proxy on July 1st. Proxy voting shall end the day before the July monthly meeting. Any proxy vote turned in less than 24 hours prior to the meeting, during the meeting or after the meeting shall be void and not counted.
- f. All Contributing Members and current Executive Board Members present at the July meeting will vote for the Executive Board unless:
 1. The Contributing Member voted by proxy prior to the meeting, or
 2. The Contributing Member is not paid up on his / her dues, or
 3. The Contributing Member did not meet the conditions of Contributing Member and is therefore considered to be an Associate Member who has no vote nor can be elected.
- g. Election winners will be notified by email by August 1st and will be installed at the August monthly meeting.

Section 2: Emergency Elections

- a. Should one (1) Executive Board Member need to step down immediately or be recalled, the Board can carry on normal business with only 6 members unless it puts an undue hardship on the remaining 6 members.
- b. Should more than one (1) Executive Board Member need to step down immediately or be recalled, an emergency election must take place.
- c. When an emergency election is necessary, the following steps shall be taken:
 1. All members shall be contacted via email alerting them of the emergency election.
 2. Nominations and a second for that nomination must be made at the next monthly meeting.
 3. Proxy voting will begin on the first day of the calendar month following the nominations and will end 24 hours prior to the next monthly meeting.
 4. The members at the meeting will vote for the vacated Executive Board seat(s) unless any of the conditions in Article VIII, Section 1, Sub-Section (f) are met.

ARTICLE IX Duties of Executive Board

Section 1: Set the example for the membership in how they conduct themselves on and off the trail.

Section 2: Carry on all correspondence that comes to his / her attention and maintain contact with the rest of the Executive Board and the Members.

Section 3: Maintain all records of membership. A filing system to track membership information and club records must be in place and constantly updated.

Section 4: Any information received from trail rides / events or meetings shall be forwarded to a member of the Executive Board.

Section 5: The Executive Board will insure that the business of the club is handled properly and in a legal manner. The Board is also charged with maintaining all financial records of Northshore 4X4 in accordance with all applicable local, state and federal laws. The board will announce financial information at every meeting. All spending over one Hundred dollars will require a majority vote of the Executive Board Members.

Section 6: The Executive Board shall appoint an Internet Coordinator. He / She shall be in charge of Northshore4X4.net and its development. He / She shall moderate the website activities and insure the constant upgrading and updating of the site. When the forum section of the site is started, he / she will be responsible for the moderation of the forum. The Internet Coordinator may appoint Moderators for the forum.

ARTICLE X Internet

Section 1: Northshore 4X4 shall conduct all of it's communications through Northshore4X4.net, Louisianaoffroaders.com, Facebook.com group page, and email. It is the member's responsibility to stay informed of club activities through the websites and making sure the club has their correct email address.

Section 2: Misuse of Northshore4X4.net may result in suspension from the club. Any inappropriate images or videos posted on the website, club's forum section of Louisianaoffroaders.com, or Facebook.com group page WILL result in suspension from the club and the material WILL be removed.

Section 3: Sending SPAM through Northshore4X4.net email is prohibited and could result in suspension of membership. Commercial advertisements must be pre-approved by a majority vote of the Executive Board.

ARTICLE XI Recall

Only a two-thirds (2/3rds) vote of the total current Contributing Members at the time of the recall may enforce the removal of an officer of the Executive Board, on grounds of detrimental conduct to the office.

ARTICLE XII Amendments

Any member of the Executive Board may propose a change in the by-laws. A two-thirds (2/3rds) vote of the Contributing Members shall be required to make a change. A notice of any by-law changes shall be posted on Northshore4X4.net. Changes in the by-laws shall be effective immediately upon passage, with the exception of changes in dues amounts as stated in Article V Section 5.

ARTICLE XIII Dissolution and Liability

In the event of the dissolution of Northshore 4X4, LLC all assets not required by law to be distributable among the members in good standing at the time of dissolution shall be distributed in a manner voted upon by the remaining Contributing Members of Northshore 4X4.